

**GOVERNMENT OF INDIA
MINISTRY OF CHEMICALS & FERTILIZERS
DEPARTMENT OF CHEMICALS & PETROCHEMICALS
ADMIN SECTION**

SHASTRI BHAWAN-02, NEW DELHI

Date: 12/10/2026

NOTICE INVITING QUOTATIONS

Disposal of obsolete, unserviceable, surplus and scrap items on a consolidated-lot basis.

The Department of Chemicals & Petrochemicals, Ministry of Chemicals & Fertilizers, Government of India, invites sealed quotations from interested and eligible buyers, dealers, scrap merchants and authorized recyclers, for disposal of obsolete, unserviceable, surplus and scrap items of the Department, as detailed below, on an **"as is where is" and "as is what is" basis** through quotation basis, subject to the terms and conditions contained in this Notice and Annexure-I (Additional Terms and Conditions).

3. The items proposed for disposal, along with their approximate quantities, are as follows:

Sl. No.	Description of items	Approximate quantity
1	Split Air Conditioners	26 Nos.
2	Tower AC	2 Nos.
3	Sofa Sets	4 Nos.
4	Televisions	4 Nos.
5	Video Conferencing (VC) System	1 No.
6	Air Purifiers	4 Nos.
7	Chairs	56 Nos.
8	Water Dispensers	5 Nos.
9	Paper Shredders	2 Nos.
10	Refrigerators	3 Nos.
11	Ovens/Hot Cases	4 Nos.
12	Wall Fans	12 Nos.
13	Standing Fans	2 Nos.
14	UPS	10 Nos.
15	Oil Heaters	4 Nos.
16	Telephone Sets	48 Nos.
17	Routers/Switches	3 Nos.
18	Monitors	10 Nos.
19	Printers	9 Nos.


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अवर सचिव/Under Secretary
भारत सरकार/Govt. of India

रसायन और उर्वरक मंत्रालय/Ministry of Chemicals & Fertilizers
रसायन और पेट्रोकेमिकल विभाग/Deptt of Chemicals and Petrochemicals
कर्मचारी भवन-2, नई दिल्ली/Karyavya Bhavan-2, New Delhi-110001

20	CPUs	5 Nos.
21	Iron Almirahs	6 Nos.
22	Photocopying Machines	4 Nos.
23	Compactor	1 No.
24	Biometric Machines	4 Nos.
25	Wooden Cabinets	10 Nos.
26	Miscellaneous Scrap	Approximately 200–300 kg

Note: The quantities indicated above are approximate and shall be subject to physical verification and authentication of the final inventory by the Department before handing over.

3. Reserve Price: The reserve price for the items proposed for disposal is **₹2,47,000/- (Rupees Two Lakh Forty-Seven Thousand only)**. The amount offered by the bidder shall be quoted for the entire consolidated lot and shall not be less than the approved reserve price.

4. Inspection of Items: Interested bidders may inspect the items at the designated premises on working days, with prior permission from the Department, between 02:00 PM to 04:00 PM from 12.10.2026 to 14.10.2026. The bidder shall satisfy himself/herself regarding the condition, approximate quantity and value of the items before submitting the quotation.

5. Submission of Quotations: Sealed quotations, duly signed by the bidder or authorised signatory, shall be submitted in an envelope superscribed:

“QUOTATION FOR DISPOSAL OF OBSOLETE, UNSERVICEABLE, SURPLUS AND SCRAP ITEMS — DEPARTMENT OF CHEMICALS & PETROCHEMICALS”.

The quotation shall be addressed to:

The Under Secretary (Admin)

*Department of Chemicals & Petrochemicals
Ministry of Chemicals & Fertilizers
Government of India
Room no. 434-C Shastri Bhawan, New Delhi*

The quotation must reach the above address by 11.00 AM hours on 15.10.2026.

6. Opening of Quotations: Quotations shall be opened on 15.10.2026 at 03:00 PM at Room No. 434-C, Shastri Bhawan, in the presence of authorized departmental officers and bidders or their authorized representatives who wish to be present.

7. Payment and Removal: The successful bidder shall deposit the full sale consideration, together with applicable taxes and charges, within 07 working days from the date of issue of the acceptance letter. The items shall be removed from the designated premises within 07 working days of written permission for removal, after payment and completion of all prescribed formalities. All expenses relating to loading, dismantling, labour, packing and transportation shall be borne by the

S. Lakra
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successful bidder.

8. **Electronic and IT Equipment:** Disposal of electronic and IT-related items shall be undertaken in compliance with applicable e-waste management rules and Government instructions, through an authorized recycler or other legally permissible channel. The Department shall ensure the necessary protection and secure removal of departmental data before handing over such equipment.

9. **Applicable Terms:** The detailed terms and conditions governing eligibility, inspection, reserve price, quotation evaluation, payment, removal, statutory compliance and other related matters are provided in **Annexure-I (Additional Terms and Conditions)**, which shall form an integral part of this Notice.

10. The Department reserves the right to accept or reject any or all quotations, cancel or withdraw the quotation process, or modify the terms and conditions in accordance with applicable rules and with the approval of the Competent Authority. Submission of the highest quotation shall not confer any automatic right to purchase the items.

11. This Notice is issued with the approval of the Competent Authority.


12/10/2026

(Suresh Lakra)

Under Secretary to Govt. of India
Department of Chemicals & Petrochemicals

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ANNEXURE-I

ADDITIONAL TERMS AND CONDITIONS (ATC)

Terms and Conditions for disposal of old/obsolete E-Waste and furniture items

Quotations are invited for condemned and worn-out E-waste items on "AS IS WHERE IS BASIS", subject to the following General Terms and Conditions:

1. Interested bidders are advised to inspect the items physically at the site before participating in the auction. The bidder must have experience of 3 years for disposal of E-waste in the Govt. Departments. Copies of work order of 3 years must be attached with PQ.
2. Earnest Money Deposit (EMD) of unsuccessful bidders shall be returned within 10 days from the end date of auction or within 02 days after generation of the Sale Intimation Letter to the H-1 bidder, whichever is earlier. The EMD of Rs. 10,000/- shall be submitted in the form of Demand Draft (DD) drawn in favour of PAO, Department of Chemicals & Petrochemicals.
3. The Highest Bidder shall be required to deposit the total auction amount within 07 (seven) days from the date of finalization of the auction.
4. In case the H-1 bidder fails to deposit the auction amount within the stipulated period of 07 days, the EMD shall be forfeited and the bidder shall be blacklisted for future participation.
5. The Auctioneer shall have the exclusive right to amend, add or delete any of the terms and conditions as per applicable rules and guidelines. The successful bidder shall furnish all required information/documents as and when sought by the Auctioneer.
6. The Seller/Auctioneer reserves the right to accept or reject the highest bid by assigning reasons. The contract for any or all lots may be awarded to one or more bidders as deemed fit by the Seller/Auctioneer, and no claim or complaint in this regard shall be entertained.
7. At the time of removal of goods there may be variation of $\pm 25\%$ in any particular item or all the items from the actual number as mentioned in the list, which shall have to be accepted by the firm. Since the material is to be disposed on "As is where is basis" the bidder will not allow to revise its rates on the basis of variation of material within the range as given above. The complaints in respect of material/quality/quantity will not be entertained later.
8. The items shall be sold strictly on "AS IS WHERE IS" and "NO COMPLAINT" basis. The Auctioneer shall not be responsible for the quantity, quality, size, weight, or measurement of the goods. It shall be presumed that the bidder has inspected the items and is fully aware of the condition of the goods. No sorting or selection of material shall be permitted.
9. Bidders are required to submit in closed envelope self-attested copies of the following documents along with the bid, failing which the bid shall be summarily rejected:
 - i. Copy of PAN/TAN Card
 - ii. Copy of Income Tax Returns for the last three financial years
 - iii. The bidder has also to visit the site physically and submit a "certificate of site


22/10/2026

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कल्याण भवन-2, नई दिल्ली/Kalyana Bhavan-2, New Delhi. 110006.

visit".

iv. Copy of GST Registration Certificate

v. Copy of Registration Certificate with DPCC/CPCB.

10. Interested bidders shall be allowed to physically inspect the stores between 02:00 P.M. to 4:00 P.M. from 12.10.2026 to 14.10.2026, with prior permission of the undersigned. No inspection shall be allowed before/after this date under any circumstances.

11. Bidders must be registered with any DPCC/SPCB/CPCB under the E-Waste category (Management and Handling) Rules, 2022 as Dismantler/Refurbished/Recycler.


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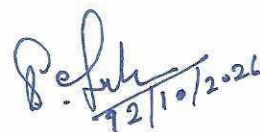
कर्तव्य भवन-2 नई दिल्ली/Kartavya Bhavan-2, New Delhi-110001

UNDERTAKING

I..... (The proprietor/Partner) of the firm have clearly understood the terms and conditions mentioned in the Tender Document dated for disposal of obsolete items of e-waste and furniture items of the Department and agree to abide by the conditions imposed by the Department. I am also enclosing EMD of Rs.10,000/- (Rupees Ten Thousand Only) through Demand Draft/Banker's cheque/Pay order, favouring PAO, Department of Chemicals & Petrochemicals. I have submitted technical bid and financial bids separately in online. I/We are liable dispose the e-waste material as per the provisions of extant law related to e-waste disposal within one week after receipt of the award letter from this Ministry.

2. I will abide by the decision of the Department regarding acceptance/rejection of my bid.

(Signature with Seal)
(Name of the Proprietor/Partner/Office bearer)


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कर्तव्य भवन-2, नई दिल्ली / Kartavya Bhavan-2, New Delhi-110001

To,

The Under Secretary (Admin),
Department of Chemicals and Petrochemicals,
Shastri Bhawan, New Delhi

Memorandum of Undertaking

1. certify that I/We have carefully read the Terms and Conditions mentioned in the quotation enquiry form and shall abide by them. Further, I/We hereby undertake to execute the work order as per direction given in the tender document within stipulated period.
2. I/We confirm that I will not complaint in respect of material/quality/quantity of the auctioned items.
3. I/We confirm that we satisfy the qualifying criteria and have attached the requisite documents as documentary proofs.
4. I/We confirm that in response to the aforesaid Quotation Document, we have not submitted more than one response to Tender Document including this response.
5. It has been certified that all information provided in the tender form is true and correct to the best of my knowledge and belief. We hereby declare that our proposal is made in good faith, without collusion or fraud. No forged/tampered documents are produced with tender form or gaining unlawful advantage.
6. I/We also understand that if any of the information is found wrong/false at any stage. I/We are liable to be deregistered from panel of approved contractors/banned for doing any business dealings with Government departments or blacklisted or subject to any monetary penalties that may be deemed fit and appropriate by the Competent Authority.
7. I/We assure that our Firms/Company is not blacklisted or banned by any Govt. Department, PSU, University, Autonomous Institute or any other Govt. Organization.
8. In case it is established that any information provided by us is false/misleading or in the circumstances where it is found that we have made any wrong claims, the seller is also authorized to blacklist our firm company/agency and debar us in participating in any tender/bid in future. I/We assure that neither I/We will NOT be outsourcing any work specified in the tender document, to any other firm.
9. I/We, further certify that I/We, possess all the statutory/non-statutory registrations, permissions, approvals etc. from the Competent Authority for providing the requisite services.
10. I/We give the rights to the competent authority of, to forfeit the Earnest Money and the Demand Draft submitted after awarding of sale order/work order, if I/We fail to comply with all or any of the terms & conditions in whole or in part as laid down in the Tender Document.


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[Name & Description & Seal of the Bidder]


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