

Government of India Ministry of Chemicals and Fertilizers

Department of Chemicals and Petrochemicals

Voluntary disclosure under RTI Act 4(1)(b) in respect of Administration
Division of Department of Chemicals & Petrochemicals

1.1 (i) Name and address of the Organization

Department of Chemicals and Petrochemicals, Kartavya Bhawan-02, Dr. Rajendra Prasad Road, New Delhi-110001.

There are three PSUs under the administrative control of this Department

- a. HOCL(<https://www.hoclindia.com>)
- b. HFL(<http://www.hfl.co.in>)
- c. HIL India Ltd (<http://www.hil.gov.in>)

There are two Autonomous Institution under the administrative control of this Department

- a. CIPET (<https://www.cipet.gov.in/>)
- b. IPFT(<http://www.ipft.gov.in>)

(ii) Head of the Organization

Secretary

(iii) Vision, Mission and Key Objectives

- a. To formulate and implement policy and programs for achieving growth and development of the Chemical and Petrochemical sectors in the country;
- b. To foster the spirit of public-private partnership for overall development of above mentioned sectors of the industry.

(iv) Functions and Duties

The work allocated to Department of Chemicals and Petrochemicals as per the Allocation of Business Rules, is listed as under:

- a. Insecticides excluding the administration of The Insecticides Act, 1968 (46 of 1968);
- b. Dye-stuffs and Dye-Intermediates;
- c. All organic and inorganic chemicals, not specifically allotted to any other Ministry or Department.
- d. Planning, development and assistance to all industries dealt with by the Department;
- e. Bhopal Gas Leak Disaster-Special Laws relating thereto;
- f. Petrochemicals;
- g. Industries relating to production of non-cellulosic synthetic fibers (Nylon

- Polyesters, Acrylic etc.);
- h. Synthetic Rubber; and
- i. Plastics including fabrication of plastic and moulded goods

The Department has five major divisions viz. Chemicals, Petrochemicals, Administration, Statistics & Monitoring (S&M) and Economic Division. The Internal Finance Division is common to the three Departments in the Ministry of Chemicals and Fertilizers. There are three Central Public Sector Undertakings (CPSU) in the chemical sector namely Hindustan Organic Chemicals Ltd. (HOCL), HIL (India) Limited and Hindustan Fluorocarbons Limited (HFL), which is a subsidiary of HOCL. The autonomous institutes under this Department are Central Institute of Petrochemicals Engineering & Technology (CIPET) and Institute of Pesticides Formulation Technology (IPFT).

(v) Organization Chart

Available at <https://chemicals.gov.in/organisation-chart>

1.2 The powers and duties of its officers and employees

Secretary: Secretary (Chemicals & Petrochemicals) is the administrative head of the Department. He is the principal adviser to the Minister on all matters of policy and administration within the Department of Chemicals & Petrochemicals.

Joint Secretary and Financial Advisor: For proper guidance to the Department on all financial matters of the Department of Chemicals & Petrochemicals, an Integrated Finance Division is functioning under the control of Joint Secretary & Financial Adviser, who is common to all the three Departments in the Ministry. IFD is entrusted with the responsibility of examining cases and proposals of the Department in accordance with the instructions and orders issued by Ministry of Finance from time to time.

Joint Secretary and its equivalent: For smooth functioning, the Department has been divided into five wings placed under the control two Joint Secretaries, one Deputy Director General (DDG) and one EA. These officers are entrusted with the responsibility in respect of all business falling within their division's subjects.

Director / Deputy Secretary: Each Wing have been further divided into Divisions. These Divisions are placed under the charge of Director / Deputy Secretary. Director / Deputy Secretary are responsible for the disposal of Government business dealt within the division under his/her charge.

Under Secretary and its equivalent: The Divisions are further divided into branches placed under the administrative control of an Under Secretary. The branch consists of one or more sections. The Under Secretary exercises his control with regard to the disposal of business and maintenance of discipline. An Under Secretary disposes routine work under the delegated areas at his own level, but he takes the orders of Deputy Secretary/ Director or higher officers on important matters.

Section Officer: He/She is overall in-charge of a Section and is responsible for guiding the staff, discipline in sections, timely action on receipts, issuance of draft,

efficient and expeditious disposal of work, etc. Section officer disposes the work of Section with the help of staff (Assistant Section Officers, Senior Secretariat Assistants and Junior Secretariat Assistants) posted in the section.

Assistant Section Officers & Senior Secretariat Assistants: Assistant Section Officers & Senior Secretariat Assistants —These are two separate categories of dealing hands, which work under the orders and supervision of the Section Officer and are responsible for the work entrusted to them.

Personnel staff / Stenographers/ Personal Assistants/ Personal Secretary/ Principal Private Secretary / Senior Principal Private Secretary / Principal Staff Officer:

Principal Staff Officer / Sr. Principal Private Secretary / Principal Private Secretary / Private Secretary / Personal Assistant / Stenographer—These personal staff are attached to Senior Officers and to handle work such as mailing correspondence, filing papers, making appointments, arranging meeting and collecting information so as to give able assistance to the Officers. The Personal Assistants are expected to maintain the confidentiality and secrecy of confidential and secret papers entrusted to him/her and generally assisting the officer in such a manner as he/she may direct.

1.3 The procedure followed in the decision making process, including channels of supervision and accountability;

Cases are processed as per extant Government's instructions and put up to higher Officers for orders/approval. Thereafter, the same are communicated to the concerned. Decisions are taken at the level of Directors/ Deputy Secretaries/ Joint Secretary and equivalent officers such as DDG and EA/ Secretary/ Hon'ble Minister of State (Chemicals & Fertilizers)/ Hon'ble Minister (Chemicals & Fertilizers) depending upon the nature of each case and the powers delegated to/vested in them.

1.4 The norms set by it for the discharge of its functions;

The Department discharges its functions as per the extant rules of the Government on various matters and as per the procedure enumerated in Central Secretariat Manual of Office Procedure, which can be accessed in the following link:

<https://moef.gov.in/uploads/2017/09/CSMOP-2022-Sixteenth-Edition.pdf>

1.5 The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;

The Department follow the various instructions issued by Govt. time to time on the subjects they are dealing with.

1.6 A statement of the categories of documents that are held by it or under its control.

All Divisions concerned in the Department hold all relevant documents as of their

concern.

vii. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

The Department has issued citizen charter regarding arrangement that exist for consultation with members of public.

1.7 A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public.

The Administration Division has the following Internal Committees:

- i. Committee on GeM.
- ii. Committee on Redressal of complaints relating to Sexual Harassment of women at workplace.
- iii. NPS Oversight Committee

These are internal Committees and its meetings are not open to public. However, the minutes of the meeting of these Committees are accessible to public, on demand.

1.8 Directory of its officers and employees

Telephone Directory of Department of Chemicals & Petrochemicals is available on the website of the Department. It may be accessed at

<https://chemicals.gov.in/who-who>

1.9 The monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations (as on 31.03.2026):-

S.No.	Employee Name (Sh/Ms)	Designation	Pay Level	Basic Pay (as on 31.3.2026)
1.	Nivedita Shukla Verna	Secretary	17	225000
2.	Deepak Mishra	Joint Secretary	14	218200
3.	Deepankar Aron	Joint Secretary	14	218200
4.	Ganga Kumar	Deputy Director General	14	188200
5.	Divya Parmar	Economic Advisor	14	177400
6.	Gyanendra Pratap Singh	Director	13	130600
7.	K P Balaji	Principal Staff Officer	13	138500
8.	Vandana	Director	13	134500
9.	W.B. Santhosh	Director	13	130600
10.	Anjana Tanwar	Joint Director	12	83600
11.	Anurag Chandra	Deputy Secretary	12	83600
12.	Ganesh Singh	Deputy Secretary	12	112400
13.	Mrinal Chawla	Deputy Secretary	12	91400
14.	S K Rabbani	Deputy Secretary	12	112400

15.	A Ajitha	Pr. Private Secretary	11	76200
16.	Chandan Kumar	Under Secretary	11	80900
17.	Chitvan Singh Dhillon	Deputy Director	11	76200
18.	Deepi Prasad	Pr. Private Secretary	11	78500
19.	Manju Singh	Under Secretary	11	99500
20.	Naveen Kumar Rajan	Under Secretary	11	91100
21.	Rakesh Kumar Jha	Deputy Director (Official Language)	11	96600
22.	Rohit Misra	Deputy Industrial Adviser	11	80900
23.	Bijaya Kumar Maharana	Deputy Industrial Adviser	11	80900
24.	Sanjeet Kumar	Pr. Private Secretary	11	74000
25.	Satender Prasad	Under Secretary	11	93800
26.	Shibu Das	Under Secretary	11	85800
27.	Sudhir Kumar Tevatia	Under Secretary	11	80900
28.	Deepak Singh	Section Officer	10	67000
29.	Harish Kumar	Section Officer	10	67000
30.	Jaya Mewara	Assistant Industrial Adviser	10	57800
31.	Kaley Khan	Assistant Director (OL)	10	87400
32.	Sachin Kumar Poria	Section Officer	10	67000
33.	Sharad Kumar Verma	Section Officer	10	67000
34.	Simmy	Section Officer	10	67000
35.	Aman Dahiya	Section Officer	8	58600
36.	Mahaveer Prasad Gupta	Private Secretary	8	52000
37.	Manu	Section Officer	8	64100
38.	Nitin Sakarwal	Section Officer	8	58600
39.	Manju Kumari	Section Officer	8	62200
40.	Suman Mehta	Section Officer	8	64100
41.	Parvesh Rani	Section Officer	8	64100
42.	Rakhi Kumari	Private Secretary	8	49000
43.	Sony Kumari	Private Secretary	8	52000
44.	Amit Kumar Bharti	Assistant Section Officer	7	47600
45.	Ankit Singh	Assistant Section Officer	7	47600
46.	Anzar Ansari	Second P A	7	46200
47.	Aruna Sokariya	Personal Assistant	7	50500
48.	Devendra Kumar Singh	Senior Statistical Officer	7	56900
49.	Dhanaraj Mina	Assistant Section Officer	7	46200
50.	Gopal Kumar Roy	Assistant Section Officer	7	60400
51.	Hari Shankar Bhardwaj	Assistant Section Officer	7	56900
52.	Harsh Pabri	Assistant Section Officer	7	44900
53.	Lokesh Kumar Meena	Assistant Section Officer	7	47600
54.	Manoj Kumar Jha	Assistant Section Officer	7	55200
55.	Manoj Kumar Singh	Assistant Section Officer	7	55200
56.	Meena Surendra	Assistant Section Officer	7	47600

57.	Meghraj Meena	Assistant Section Officer	7	49000
58.	Mukesh Bhatia	Assistant Section Officer	7	60400
59.	Nancy	Assistant Section Officer	7	46200
60.	Niraj Ranjan	Assistant Section Officer	7	60400
61.	Pavan Singh	Personal Assistant	7	47600
62.	Puran Chand	Assistant Section Officer	7	49000
63.	Ramesh Kumar Sharma	Assistant Section Officer	7	55200
64.	Sahil	Assistant Section Officer	7	47600
65.	Sanjay Prajapat	Assistant Section Officer	7	52000
66.	Satish Kumar	Assistant Section Officer	7	60400
67.	Shashi	Personal Assistant	7	46200
68.	Subhash Yadav	Assistant Section Officer	7	56900
69.	Sushant Kumar	Assistant Section Officer	7	46200
70.	Vishal Singh	Assistant Section Officer	7	46200
71.	Yugraj Singh	Senior Translation Officer	7	53600
72.	Ankur Debnath	Junior Statistical Officer	6	39900
73.	Rakesh Kumar	Junior Statistical Officer	6	47600
74.	Roli Verma	Junior Translation Officer	6	41100
75.	Archit Raj	Stenographer Grade D	4	27100
76.	Banti Singh Chakrawarty	Stenographer Grade D	4	27100
77.	Bhupender Singh	Staff Car Driver	4	28700
78.	Hunny Rathore	Stenographer Grade D	4	25500
79.	Ishika Jadoun	Stenographer Grade D	4	27100
80.	Kanan Singhal	Stenographer Grade D	4	25500
81.	Lovedeep Gunsaiwal	Stenographer Grade D	4	25500
82.	Mohd Shakib	Stenographer Grade D	4	27100
83.	Rahul Yadav	Stenographer Grade D	4	25500
84.	Satpal Singh	Multi Tasking Staff	4	48900
85.	Surendra Singh	Staff Car Driver	4	28700
86.	Bhuneshwar Sah	Multi Tasking Staff	3	37200
87.	Bikram Singh	Multi Tasking Staff	3	41800
88.	Brij Lal Sharma	Multi Tasking Staff	3	40600
89.	K V Davis	Multi Tasking Staff	3	40600
90.	Om Prakash	Multi Tasking Staff	3	41800
91.	Pawan Kumar	Multi Tasking Staff	3	41800
92.	Ram Nath	Multi Tasking Staff	3	40600
93.	Suresh Kumar	Multi Tasking Staff	3	38300
94.	Uma Shankar Prasad	Multi Tasking Staff	3	37200
95.	Bindeshwari Prasad	Multi Tasking Staff	2	39400
96.	Mohd Asif	Junior Secretariat Assistant	2	23800
97.	Pawan Rathore	Staff Car Driver	2	22400
98.	Ram Kumar Singh	Multi Tasking Staff	2	39400
99.	Ravinder Singh	Despatch Rider	2	24500
100.	Sandeep Kumar	Staff Car Driver	2	22400
101.	Sourav Ghosh	Junior Secretariat Assistant	2	23800
102.	Sushil Kumar Chourasia	Staff Car Driver	2	26000
103.	Vineet Kumar	Multi Tasking Staff	2	27600
104.	Abhay Singh Chauhan	Multi Tasking Staff	1	19100
105.	Pratima Raw	Multi Tasking Staff	1	19100

106.	Rahul Nagar	Multi Tasking Staff	1	21500
107.	Sandeep Kaushik	Multi Tasking Staff	1	22800
108.	Sourabh Thakur	Multi Tasking Staff	1	19100
109.	Tapeshwar Nath Dubey	Multi Tasking Staff	1	19100
110.	Ujjawal	Multi Tasking Staff	1	22100
111.	Uma	Multi Tasking Staff	1	19100
112.	Vishal	Multi Tasking Staff	1	18000

1.10 : Name, Designation and other particulars of public information Officer

Available at :-

<https://chemicals.gov.in/sites/default/files/rti/Appointment%20of%20CPIO.pdf>

1.11 : No. of employees against whom Disciplinary action has been proposed/taken

Pending for Minor penalty or Major Penalty proceedings- Nil

1.12 Programmes to advance understanding of RTI

The nominated officers from time to time for the various cadre training programs etc.

1.13 : Transfer policy and transfer orders

Officials are transferred from time to time. No regular rotation of officials is done as the Department is very small and no post is declared sensitive.

2. Budget and Programme

Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department

a) Details of Foreign and Domestic Tours in r/o Minister of State (C&F) during FY 2025-26

i) Foreign Tours

S. No.	Name & Designation	Tour details	Expenditure
This Department did not deal with any payment/tour related to MOS(C&F) during 2025-26			

ii) Domestic Tours

S. No.	Name & Designation	Tour Details	Expenditure

This Department did not deal with any payment/tour related to MOS(C&F) during
2025-26

b) Details of Foreign and Domestic Tours in r/o officials of the rank of Joint Secretary to the Government and above:

Foreign Tour Details 2025-26

Sl. No.	Name	Designation	Tour details	Total Expenditure
1	Smt. Nivedita Shukla Verma	Secretary	Brussels, Belgium 5.11.2025 – 8.11.2025	872434

Domestic Tours (2025-26)

S.No.	Name	Designation	Tour details	Expenditure
1.	Smt. Nivedita Shukla Verma	Secretary	Bhubaneshwar; 11.4.2025 – 12.4.2025	44030
2.	Smt. Nivedita Shukla Verma	Secretary	Lucknow; 16.6.2025 – 17.6.2025	16441
3.	Smt. Nivedita Shukla Verma	Secretary	Mumbai; 2.9.2025 – 3.9.2025	56359
4.	Shri H Kam Suanthang	Joint Secretary	Jaipur; 24.2.2025 – 25.2.2025	26131
5.	Shri Deepak Mishra	Joint Secretary	Jaipur; 2-4 March 2025	7355
6.	Shri Deepak Mishra	Joint Secretary	Mumbai / Bhubaneshwar; 9.4.2025 – 12.4.2025	68553
7.	Shri Deepak Mishra	Joint Secretary	Agartala; 25.4.2025 – 26.4.2025	23151
8.	Shri Deepak Mishra	Joint Secretary	Alappuzha, Kerala; 5.6.2025 – 8.6.2025	74556
9.	Shri Deepak Mishra	Joint Secretary	Shillong/Guwahati; 28.4.2025 – 30.4.2025	31369
10.	Shri Deepak Mishra	Joint Secretary	Kochi; 10.7.2025 – 11.7.2025	59709
11.	Shri Deepak Mishra	Joint Secretary	Raipur & Kondagaon; 12.8.2025 – 14.8.2025	45557
12.	Shri Deepak Mishra	Joint Secretary	Thiruvananthapuram; 21.1.2026 – 23.1.2026	88926
13.	Shri Deepak Mishra	Joint Secretary	Dehradun; 13.11.2025 – 15.11.2025	33860
14.	Shri Deepak Mishra	Joint Secretary	Bhopal; 1.12.2025	29132
15.	Shri Ganga Kumar	DDG	Guwahati; 10.4.2025 – 14.4.2025	103018
16.	Shri Ganga Kumar	DDG	Agartala; 25.4.2025 – 27.4.2025	18728
17.	Shri Ganga Kumar	DDG	Mumbai; 5.7.2025 – 8.7.2025	34719
18.	Shri Ganga Kumar	DDG	Bhubaneshwar; 20.11.2025 –	27615

			22.11.2025	
19.	Shri Ganga Kumar	DDG	Hyderabad; 15.1.2026	28498
20.	Shri Deepankar Aron	Joint Secretary	Mumbai; 2.9.2025 – 3.9.2025	87236
21.	Shri Deepankar Aron	Joint Secretary	Mumbai; 18.9.2025 – 20.9.2025	79058
22.	Shri Deepankar Aron	Joint Secretary	Srinagar; 11.1.2026 – 13.1.2026	21654
23.	Shri Deepankar Aron	Joint Secretary	Mumbai; 22.1.2026 – 24.1.2026	87515
24.	Shri Deepankar Aron	Joint Secretary	Hyderabad; 20.1.2026	19492
25.	Shri Manoj Sethi	JS&FA	Ahmedabad; 4.1.2026 – 6.1.2026	24722

i. Information related to procurements.

The Department is using GeM platform for tender enquiries and award of work/service contract.

2.2 :- Manner of execution of subsidy programme

NIL

2.3 :- Discretionary and non-discretionary grants

Chemicals Promotion Development Scheme (CPDS) FY 2025-26

BE 2025-26: Rs. 5.50 Crore

RE 2025-26: Rs. 5.50 Crore

S. No.	Organisation	Name of the Event	Amount Released (in Lakhs)
1	HIL (India) Limited	Farmers' Training Programme (FTP) by HIL India Ltd (57 Nos.)	285.00
2	Indian Institute of Packaging, New Delhi	International Summit for Packaging industry (ISPI-2025), held on 6-8 March 2025	5.00
3	IIT Guwahati	17th International Conference on Polymer Science and Technology (SPSI-MACRO 2023)	3.00
4	CIPET	CIPET- Safety Training Programme (15 nos.)	105.00
5	IPFT	10 Nos. of Farmers' Awareness Programme (FAP)	50.00
6	DPMAI	Conference on Textiles: Business & Environment Sustainability- Challenges for the Colorants Industry on 11-12 September 2025 (Tirupur Tamil Nadu)	3.81

7	CIPET	Two days National Conference on “Opportunities and Challenges for Petrochemical and Allied Sector in North Eastern Region” at CIPET CSTS, Guwahati on 18-19 December 2025	9.36
8	AIPMA	Boost India’s Export of Plastic Finished Products by 4X in 3 Years – INDIA: A Global Sourcing Hub on 22 August & 24 September 2025	5.00
9	Indian Chamber of Commerce	CHEMCON Innovation Summit 2025 on 23 December 2025)	4.32
10	Indian Chemical Council	3 Physical Training Programs on Safety and Environment for MSME Units in the Chemical Sector for F.Y. 2025-2026 during Jan – Mar 2026 (First instalment)	5.63
11	CIPET	Two-day National Conference on “Circular Economy: Recent technological advancement in Plastics Waste Management” at CIPET IPET: SARP, APDDRL, Bengaluru on 19-20 March 2026	10.00
12	CIPET	To conduct study on Micro-plastics and Trace Elements Analysis in Bottled Drinking Water in Indian Climatic Conditions (First instalment)	6.29
13	AMAI	11th AMAI Alkali Industry Conference on 11-12 Feb 2026 at New Delhi	7.00
14	CIPET	Two-day National Conference on “Circular Economy: Plastic Waste to Wealth” at CIPET CSTS - Agartala on March 24 - 25, 2026	10.00
15	CIPET	5 seminars on plastic waste management at Chandrapur, Baddi, Varanasi, Bihta, Bhagalpur	25.00
		Total	534.41

2.6:- CAG & PAC paras

There are no PAC paras pertaining to DCPC.

With respect to CAG paras -

No. of paras pending at the starting of the last month:03

No. of paras settled during the month: 01

No. of paras pending at the end of the month:02

Timeline for settlement of pending paras: 30 days from the date of uploading the audit para by CAG on APMS Portal

3. Publicity and Public interface

4. E Governance

All other information required to be voluntary disclosed under section 4 of the RTI Act, 2005 is made available on the website of the Department at various links given below:-

- a. <http://chemicals.gov.in/>
- b. <https://chemicals.gov.in/bhopal-gas-leak>
- c. <https://chemicals.gov.in/international-convention>

S.No	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met-Not applicable will be treated as fully met/partially met)
4.5	Such other information as may prescribed under section 4(i)(b)(xvii)	(i) Grievance redressal mechanism	Public grievances can be lodged at www.pgportal.gov.in/
		(ii) Details of applications received under RTI and information provided	From 1.4.2025 to 31.03.2026 Received:- 239 Disposed:-236
		(iii) List of completed schemes/projects/Programmes	https://chemicals.gov.in/
		(iv) List of schemes/projects/programmes	https://chemicals.gov.in/
		(v) Annual Report	Annual Reports of Department of Chemicals and Petrochemicals are available at https://chemicals.gov.in/annual-reports
		(vi) Any other information such as a. Citizen's Charter	Citizens' clients charter of the Department uploaded on the Department website in February, 2023. Location of citizens clients charter is:- https://chemicals.gov.in/citizens-corner
		b. Result Framework Document (RFD)	This has been discontinued
		c) Six monthly reports on the	-
		d) Performance against the benchmarks set in the	Citizen clients charter of the Department uploaded on Half

		Citizen's Charter	yearly basis.
4.6	Receipt & Disposal of RTI applications & appeals (F. No. 1/6/2011-IR dt.15.04.2013)	(i) Details of RTI applications received and disposed	From 1.4.2025 to 31.03.2026 Received:- 239 Disposed:-236
		(ii) Details of RTI appeals received and orders issued	From 1.4.2025 to 31.03.2026 Received:- 4 Disposed:-3
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of parliament questions asked and replies given	https://sansad.in/rs/questions/questions-and-answers https://sansad.in/lis/questions/questions-and-answers

5. Information as may be prescribed

S. No.	Item	Details of disclosure	Remarks/Reference Points
5.1	Such other information as may be Prescribed [F. No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011 dt.15.4.2023]	i. Name & details of a. Current CPIOs & FAAs b. Earlier CPIO & FAAs from 1.1.2015	https://chemicals.gov.in/right-to-information Available from 2023 onwards
		ii. Details of third party audit of voluntary disclosure - a. Dates of audit carried out: audit for the financial year 2024-25 b. Report of the audit carried out	Third party Audit of voluntary disclosure of financial year 2024-25 was carried out on dt. 23.8.2025. Third Party Transparency audit report for the year 2024-25 is available on the website of the Deptt. Link is as under:- https://chemicals.gov.in/sites/default/files/rTI/Transperency_audited_report_2024-25.pdf
		iii. Appointment of Nodal Officers not below the rank of Joint Secretary/Additional HoD – a. Date of appointment b. Name & Designation of the officers	a. 27th May, 2026 b. Shri Anil Phulwari, Deputy Director General
		(iv) Consultancy committee of key stake holders for advice on suo-motu	Not constituted till date.

		disclosure - a. Dates from which constituted b. Name & Designation of the officers	
		v. Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI – a. Dates from which constituted b. Name & Designation of the Officers	No Committee has been constituted till date.

6. Information disclosed on own initiative.

6.1 : information disclosed so that public have minimum resort to use of RTI Act to obtain information

Maximum possible.

6.2. : Guidelines for Indian Government Websites (GIGGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. of India)

i. Whether STQC certification obtained and its validity;

Yes, valid up to 20.04.2026

ii. Does the website show the certificate on the website?

Yes at the bottom right corner of the home page. The link is:

<https://chemicals.gov.in/sites/default/files/inline-files/Certificate of Department of Chemicals %26 Petrochemicals.PDF>
