

D-47011/3/2013-ADMIN.  
Government of India  
Ministry of Chemicals and Fertilizers  
Department of Chemicals and Petrochemicals  
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Shastri Bhawan, New Delhi  
Dated: 27th March, 2022

**OFFICE ORDER NO. 26/2023**

**Subject: Appointment of Transparency Officer, 1<sup>st</sup> Appellate Authorities (FAA), Central Public Information Officers (CPIOs) and Assistant Public Information Officers (APIO) in the Department as per the provisions of the RTI Act, 2005.**

In supersession of all the earlier office orders regarding appointment of Transparency Officer or 1<sup>st</sup> Appellate Authorities (FAA) or Central Public Information Officers (CPIOs) or Assistant Public Information Officers (APIO) in the Department as per the provisions of the RTI Act, 2005, the Competent Authority in the Department of Chemicals and Petrochemicals in exercise of power conferred under Section 4, 5(1), 5 (2) and 19(1) of Right to Information Act, 2015, hereby appoint the under mentioned officers as Transparency Officer, FAA, CPIO, APIO.

**A. CPIO and Appellate Authority**

Sr. No.	Subject	CPIO	First Appellate Authority
1.	All matters related to Finance & Budget.	Shri Satender Prasad, Under Secretary	Shri Shanker Choudhary, Dy. Secretary
2.	Economic policy inputs on development of chemical and petrochemical sectors; Rendering advice relating to formulation of sectoral policy, Foreign Trade Policy with respect to chemical and petrochemical sectors with thrust on manufacturing, analysis and advice on issues relating to bilateral and multilateral trade, as well as taxes and duties related to industry, including but not restricted to safeguard and anti-dumping duties; Preparation of Monthly DO & Monthly Summary; Examination of multilateral and bilateral issues and processing Policy Notes with economic implications referred to the Office of Sr. E.A.; Planning and Gender Budgeting on behalf of the Department of Chemicals and Petrochemicals; Coordination with NITI Aayog; any other item where economic intelligence is required.	Ms. Himanshi Trivedi RO	Shri Shanker Choudhary, Dy. Secretary
3.	All matters related to Chemicals PSUs viz. HIL, HOCL, HFL.	Smt. Pamela Suresh Kumar, Under Secretary	Shri Rajendra Kumar Soni, Director
4.	National Chemical Policy, FTAs & Investments (Regional cooperation), Anti-Dumping, Taxes, duties, trade related matters. Project	Shri Sunil Kumar Singh, Under Secretary	Shri Rajendra Kumar Soni, Director

	Import/Input-Output, Import, Export etc., Industry Association/ Grievances, castor oil etc., Chemical clusters Feedstock, Alternate feedstock etc. Work relating to Advisory Forum.		
5.	All matters related to Bhopal Gas Disaster, Rehabilitation matters, Welfare Commissioner, CPDS and all promotional matters, India Chem. & Departmental events, R&D	Shri Sunil Kumar Singh, Section Officer	Shri K.K. Srivastava, Director
6.	All matters related to CWC, NACWC, All International Conventions/protocol on Environment & Health safety, Pesticide, Chlor-Alakli, Chemicals Inventory and related matters, Coordination with Ministry of Environment & Forest. Matters relating to Make In India, Public Procurement, R&D, Innovation, New Technology etc.  Petroleum, Chemicals and Petrochemicals Investment Regions Policy and Implementation, Reverse SEZs, Petrochemical Cluster-Sagarmala, Coordination of Group of Secretaries Action Plan, PCPIR	Dr. Vishal Choudhary, Deputy Ind. Advisor	
7.	All matters related to Petrochemical Policy, Schemes of Petrochemicals, National Awards, Plastic Parks, Centre of Excellence, Plastic Waste Management, Ploy India.  All matters related to IPFT, Residual work of IPCL, PCL and BCPL, Petrochemical Data Service and Coordination within PC Division.  All matters relating to Central Institute of Petrochemicals Engineering and Technology (CIPET), Skill Development, Scheme for new CIPET centres, Upgradation of Technical and civil infrastructure.	Shri Awijit Rakshit, Director	Shri Deepak Mishra, Joint Secretary
8.	Development of Standards, BIS. Dealing with references from DGFT on Project Import Certificate under Customs Tariff, items covered in restricted list of imports under Exim Policy, Monitoring of applications for R&D recognition referred by DST for comments, coordination with Ministry of Commerce. Analysis of Import / Export data on monthly basis related to Petrochemicals. Suggestions related to Trade / Non- Trade measures to curb import of Petrochemicals. Trade Agreement with other countries. Petrochemicals Policy Review. New Initiatives of DCPC. RCEP, FTAs, Export/ Import Duty related issues, Coordination with MoPN&G.	Shri Varun Singh Poonia, Deputy Industrial Advisor	Shri Awijit Rakshit, Director

9.	All matters related to Vigilance	Smt. Pamela Suresh Kuma, Under Secretary	Shri H. Kam Suanthang, Joint Secretary
10.	All Establishment matters, General Administration of the Department, IT Procurements, COVID-19 related coordination. Web, and Social Media and Cash.	Smt. Manju Singh, Under Secretary	
11.	All matters related to Official Language	Shri Ramanuj Gautam, Senior Translation Officer	Shri Rakesh Kumar, Deputy Director (OL)
12.	All matters related to Statistics & Monitoring, Innovation Action Plan, ISO Certification, Competition Law, Citizens Charter	Shri Patil Naresh Dyaneshwar Research Officer	Shri Ram Sajeewan, Joint Director
13.	Parliament Questions, Parliament Assurances, Issues related to Standing Committee/Consultative Committee, Litigation cases on PG Portal & LIMBS Portal, RTI cases, Preparation of Annual Report and related work, Information on Achievement of DCPC, Material on Important issues for inclusion in the speech of PM and President, Reports on Projects/ Programmes/ Schemes /inauguration or foundation stone laying etc to PMO & others Ministries, Draft Cabinet Notes from other Ministries/Departments/ Cabinet Secretariat, References received from Cabinet Sectt., PMO and other Ministries/ Departments, Preparing / sending/uploading of Monthly/ Quarterly /Yearly Report /Returns of on subject related various portals viz CIC Portal etc., Shram Award, Padma Award, Anti-Terrorism day and others, Media Division related activities, Matters related to Republic day/Independence day, Issues on Pragati, Other misc coordination related work involving both the Policy Divisions. Holding of SoM. e-Samiksha, Monitoring of Public Grievances	Ms. Himanshi Trivedi RO	

#### **B. Transparency Officer (Section 4)**

Smt. Divya Parmar, Economic Adviser	As per Section (4) of RTI Act,2005
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**C. Central Assistant Public Information Officer {Section 5(2)}**

Ms. Himanshi Trivedi, RO (Parl./RTI/Grievance)	As per Section (4) of RTI Act, 2005
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2. This Issues with the approval of Secretary (C&PC).

(Manju Singh)  
Under Secretary to the Government of India  
Tel. No. 23386013

To

All Concerned Officers, D/o C&PC.

Copy to:-

1. PSO to Secretary (C&PC).
2. Sr. PPS to AS&FA, D/o C&PC.
3. RTI Cell, D/o C&PC.
4. Tech. Director, NIC, D/o C&PC with the request to post the order on the website of the Department.