

No. A-41011/1/2017-Estt.  
Government of India  
Ministry of Chemicals & Fertilizers  
Department of Chemicals and Petrochemicals

Shastri Bhawan, New Delhi

Dated the 27<sup>th</sup> July, 2018

**APPOINTMENT OF CONSULTANT**

It is proposed to engage technical consultants in this Department on following terms and conditions :-

(i) **Minimum Educational Qualification:-**

Master's Degree in any branch of Chemistry (but excluding Bio-Chemistry) from a recognised University.

Degree in Chemicals Engineering/ Chemicals Technology from a recognised University/Institute.

(ii) **Experience:-**

Retired officers under the Central /State Governments/Union Territories/Semi Government Organizations/ Statutory bodies! Universities/ Public Sector Undertakings/ Autonomous bodies! Research Institutions recognized by Government, fulfilling the following conditions:-

a) Retired or working at least at the level of Deputy Secretary to the Government of India or equivalent with minimum five years experience in Chemicals/Petrochemicals Sector.

OR

b) Retired or working at least from E--4 level or equivalent from Central/ State/ PSUs with minimum five year working experience in relevant Sector.

(iii) Persons from private sector may also apply provided they fulfill the minimum qualifications stated in Sl. No. (i) above and have minimum of five years working experience in Chemicals/Petrochemicals industry.

(iv) The consultants proposed for engagement shall be well acquainted with the functioning of Central Government Ministries/Departments.



- (v) The engagement shall be initially for a period six months or whenever regular incumbent is/are available whichever is earlier.
- (vi) Working hours shall normally be from 9.00 AM to 5.30 PM during working days including half an hour lunch break in between. However, in exigencies of work, he/she may be required to sit late and he may be called on Saturday/ Sunday and other Gazetted holidays.
- (vii) Consultant shall be eligible for 04 days leave during the period of six month. However, unavailed leave cannot be carried forward, in case of extension beyond six month.
- (viii) The engagement may be terminated at any time by the Government or the Consultant without assigning any reason by giving a notice of fifteen days. The engaged consultant also reserves his/her right of termination of contract of engagement by giving the Department one month's notice in writing or payment of remuneration of one month i.e. Rs 50,000/- (Rupees Fifty Thousand only) consolidated.
- (ix) The consolidated consultancy fee would be Rs 50,000/- (Rupees Fifty Thousand only) consolidated per month. No other allowances admissible.

2. The terms of reference are enclosed. It is requested that the interested & eligible candidates may forward their applications to this Department in the enclosed format within 30 days from the date of publication of advertisement in the Employment News.

*T. P. N. SINGH*

(T. P. N. SINGH)

Under Secretary to the Govt. of India

Tel. No. 23386013

To

All Ministries/Departments of the Government of India.

NIC, D/o C&PC for uploading this OM on the website.



## **TERMS OF REFERENCE**

Rendering advice on technical matters relating to growth of Chemicals & Petrochemicals covering examination of Industrial License approvals, 100% Export oriented cases, Proposal for foreign collaborations and FDI cases, trade related issues both a National & International levels, Concessional Rate of Customs Duty under Project Imports, Input-Output norms related to Chemicals and Petrochemicals Sectors, All policy issues on licensing and trade relating to Plastics Waste, Environment, Health and Safety.

2. Examination of issues relating to Preferential Trade Agreements / Free Trade Agreements with different countries. Work related to Good Laboratory Practices (GLP), R&D Recognition applications and visit to factories to carry out on the spot assessment on various problems, Inter Governmental deliberations with various countries for economic trade, scientific exchange, Joint Working Groups on technical cooperation with other countries and for promotion of foreign investment. Examination of Budget proposals covering Customs Duty aspects etc. for Chemicals & Petrochemicals Sectors, Issues relating to Molasses and Alcohol including Ethanol Blending programme etc. Assist Department in developing long term Perspective Plan for Chemicals and Petrochemicals. Identify constraints for the growth. Knowledge and understanding of various sub sectors of the Chemicals and Petrochemicals Industry.

3. International Conventions such as Chemical Weapons Convention, Rotterdam Convention, Stockholm Convention, Montreal Protocol, Kyoto Protocol, issues of Responsible Care etc. Issues concerning EU legislation on REACH.

4. Technical appraisal of schemes like Plastics Park, Centres of Excellence, under the New Scheme of Petrochemicals.

**APPLICATION FORMAT FOR APPOINTMENT AS CONSULTANT IN THE DEPARTMENT OF  
CHEMICALS & PETROCHEMICALS.**

Application for the Consultant Post of :					
Name in full (Block letters)					
PPO No. (Enclose copy)					
Date of Birth					
Date of superannuation from Govt. service.					
Whether Medically Fit ?		Yes / No			
Office address at the time of retirement.					
Mailing Address					
Permanent Address					
Email Address					
Telephone/Mobile No.					
Education Qualification (copy(s) of relevant degree course):					
	Course	Subject	University/ Institute	Year of Passing	Division/Class
Work Experience					
	Organization/ Institute/Post Held.	Period		PB/GP (pre- revise)/Pay matrix.	Nature of Work /Area of Experience.
		From	To		
Reference		1.			
		2.			

I, hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. I have read this document and ready to accept all the terms and conditions for engagement as Consultant.

**Signature:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Date :** \_\_\_\_\_