

No. A-41011/2/2020-Estt.  
Government of India  
Ministry of Chemicals & Fertilizers  
Department of Chemicals and Petrochemicals

Shastri Bhawan, New Delhi  
Dated 13<sup>th</sup> May, 2022

CIRCULAR

**Subject: Appointment of Technical Consultant in D/o Chemicals and Petrochemicals-reg.**

It is proposed to engage technical consultants in this Department on following terms and conditions:-

**(i) Minimum Educational Qualification:-**

Master's Degree in any branch of Chemistry (but excluding Bio-Chemistry) from a recognised University

or

Degree in Chemicals Engineering/ Chemicals Technology from a recognized University/Institute.

**(ii) Experience:-**

Retired officers under the Central / State Governments/ Union Territories/ Semi Government Organizations/ Statutory bodies/ Universities/ Public Sector Undertakings/ Autonomous bodies/ Research Institutions recognized by Government, fulfilling the following conditions:-

a) Retired at least at the level of Deputy Secretary or D-level Scientist to the Government of India or equivalent with minimum five years experience in Chemicals/ Petrochemicals Sector.

OR

b) Retired at least from E-6 level or equivalent from Central/ State/ PSUs with minimum five year working experience in relevant Sector.

(iii) The consultant proposed for engagement shall be well acquainted with the functioning of Central Government Ministries/ Departments.

(iv) The engagement shall be initially for a period of one year or whenever regular incumbent is /are available whichever is earlier.

(v) Working hours shall normally be from 9.00 AM to 5.30 PM during working days including half an hour lunch break in between. However, in exigencies of work, he/she may be required to sit late and he may be called on Saturday/ Sunday and other Gazetted holidays.



(vi) Consultant shall be compulsorily required to enroll himself in the Aadhar based Biometric Attendance System (BAS). Attendance registered by the staff in the BAS only shall be taken as proof of their attendance in the office and on the basis of which fee /remuneration will be paid.

(vii) The engagement may be terminated at any time by the Government or the Consultant without assigning any reason by giving a notice of fifteen days. The engaged consultant also reserves his/her right of termination of contract of engagement by giving the Department one month's notice in writing or payment of remuneration of one month.

(viii) For officers who have retired from Central Government or organisations having pension scheme similar to Central Government, the engagement would be governed by OM no F. No 3-25/2020-E.IIIA dated 09.12.2020 issued by Dept of Expenditure as may be amended from time to time

(x) For Retired officers from Semi Govt. organisations/ Statutory Bodies/ Universities/ PSUs/Autonomous bodies/ Research Institutions recognised by Govt., that are following pension scheme dissimilar to Central Government the remuneration would be upto a maximum of Rs. 85,000/- per month and the consultant shall be eligible for 1.5 days leave for each completed month of service. However, accumulation of leave beyond a calendar year may not be allowed.

2. The terms of reference are enclosed. It is requested that the interested and eligible candidates may forward their applications to this Department in the enclosed format within 30 days from the date of publication of advertisement in the Employment News.



(T.P.N Singh)

Under Secretary to the Government of India  
Tel. No. 23386013

To

- i) All Ministries/ Departments of the Government of India.
- ii) NIC, D/o C&PC for uploading this circular on the Department's website.



## **TERMS OF REFERENCE**

Rendering advice on technical matters relating to growth of Chemicals & Petrochemicals covering examination of Industrial License approvals, 100% Export oriented cases, Proposal for foreign collaborations and FDI cases, trade related issues both at National & International levels, Concessional Rate of Customs Duty under Project Imports, Input-Output norms related to Chemicals and Petrochemicals Sectors, All policy issues on licensing and trade relating to Plastics Waste, Environment, Health and Safety.

2. Examination of issues relating to Preferential Trade Agreements / Free Trade Agreements with different countries. Work related to Good Laboratory Practices (GLP), R&D Recognition applications and visit to factories to carry out on the spot assessment on various problems, Inter Governmental deliberations with various countries for economic trade, scientific exchange, Joint Working Groups on technical cooperation with other countries and for promotion of foreign investment. Examination of Budget proposals covering Customs Duty aspects etc. for Chemicals & Petrochemicals Sectors, Issues relating to Molasses and Alcohol including Ethanol Blending programme etc. Assist Department in developing long term Perspective Plan for Chemicals and Petrochemicals. Identify constraints for the growth. Knowledge and understanding of various sub sectors of the Chemicals and Petrochemicals Industry.

3. International Conventions such as Chemical Weapons Convention, Rotterdam Convention, Stockholm Convention, Montreal Protocol, Kyoto Protocol, issues of Responsible Care etc. Issues concerning EU legislation on REACH.

4. Technical appraisal of schemes like Plastics Park, Centres of Excellence, under the New Scheme of Petrochemicals



## ANNEXURE

APPLICATION FORMAT FOR APPOINTMENT AS CONSULTANT IN THE  
DEPARTMENT OF CHEMICALS & PETROCHEMICALS

Application for the Post of:				
Name in full (Block letters)				
PPO No. (Enclose copy)				
Date of Birth				
Date of Superannuation from Govt. Service				
Whether Medically Fit?		Yes / No		
Office address at the time of retirement				
Mailing Address				
Permanent Address				
Email Address				
Telephone/ Mobile No.				
Education Qualification (copy(s) of relevant degree course):				
Course	Subject	University/ Institute	Year Passing	of Division/class
Work Experience				
Organization/ held	Institute/ Post	Period From	To	PB/GP (pre-revised) / Pay Matrix
				Nature of work/ Area of Experience.
Reference		1.		
		2.		

I, hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of my retirement. I have read this document and ready to accept all the terms and conditions for engagement as Consultant.

Signature

Place:

Date: