

Government of India  
Ministry of Chemicals & Fertilizers  
Department of Chemicals & Petrochemicals  
**Summary of Work Allocation**  
**As on 04.06.2024**

S.No	Name of Officers	Summary of Work Allocated
8.	<b>Coordination (including Parliament and RTI): Divya Parmar, Economic Adviser</b>	
8.1	1) Shibu Das, US 2) Chitvan Singh Dhillon, Dy Director 3) Kheem Singh Chauhan, SO	Parliament Questions, Parliament Assurances, Issues related to Standing Committee/Consultative Committee, Litigation cases on PG Portal & LIMBS Portal, RTI cases, Annual Report and related work, Information on Achievement of DCPC, Material on Important issues for inclusion in the speech of PM and President, Reports on Projects/ Programmes/ Schemes /inauguration or foundation stone laying etc to PMO & others Ministries, Draft Cabinet Notes from other Ministries/Departments, Cabinet Secretariat, References received from Cabinet Sectt., PMO and other Ministries/ Departments,. Preparing / sending/uploading of Monthly/ Quarterly /Yearly Report /Returns of on subject related various portals viz CIC Portal etc., Shram Award, Padma Award, Anti-Terrorismday and others, Media Division related activities, Matters related to Republic day/Independence day, Issues on Pragati, Other misc coordination-related work involving both the Policy Divisions., Holding of SoM, e-Samiksha, Monitoring of Public Grievances