

D-47011/3/2013-ADMIN.
Government of India
Ministry of Chemicals and Fertilizers
Department of Chemicals and Petrochemicals

Shastri Bhawan, New Delhi
Dated the 27th June, 2025

OFFICE ORDER NO. 81 /2025

Subject: Appointment of Transparency Officer, 1st Appellate Authorities (FAA), Central Public Information Officers (CPIOs) and Assistant Public Information Officers (APIO) in the Department as per the provisions of the RTI Act, 2005- reg.

In supersession of all the earlier office orders regarding appointment of Transparency Officer or 1st Appellate Authorities (FAA) or Central Public Information Officers (CPIOs) or Assistant Public Information Officers (APIO) in the Department as per the provisions of the RTI Act, 2005, the Competent Authority in the Department of Chemicals and Petrochemicals in exercise of power conferred under Section 4, 5(1), 5 (2) and 19(1) of Right to Information Act, 2015, hereby appoint the under mentioned officers as Transparency Officer, FAA, CPIO, APIO:-

A. CPIO and Appellate Authority

S. No.	Subject	CPIO	First Appellate Authority
1.	All matters related to Finance & Budget.	Sh. Satender Prasad, US	Sh. S.K. Rabbani, DS
2.	Economic policy inputs on the development of chemical and petrochemical sectors; Formulation of sectoral policy, Foreign Trade Policy, as well as taxes and duties related to industry, including but not restricted to safeguard and anti-dumping duties; Preparation of Monthly DO & Monthly Summary; Examination of multilateral and bilateral issues; Planning and Gender Budgeting on behalf of the Department; Coordination with NITI Ayog; any other item where economic intelligence is required.	Sh. Chitvan Singh Dhillon, DD	Ms. Divya Parmar, EA
3.	All Establishment matters, General Administration of the Department, IT Procurements, Website & social media, and Cash Section.	Sh. Shibu Das, US	Sh. Ganesh Singh, DS
4.	All matters related to HOCL and HFL etc. Annual reports related to HOCL and coordination matters. All matters related to HIL (India) Ltd. Miscellaneous works including MoUs, and annual reports related to HIL(India) Ltd.	Sh. Naveen Kumar Rajan, US	Sh. Anurag Chandra, DS

5	All matters relating to Bhopal Gas Disaster Rehabilitation matters, Welfare Commissioner, CPDS and all promotional matters. India Chem & Department events, Public Grievances, E-Samiksha, etc., PMOPG portal, Matters relating to Make in India, Public Procurement.	Shri Sachin Kumar Poria, SO	Sh. Anurag Chandra, DS
5.	Investment Promotion Cell, FDI-related matters, Data and trend analysis, maintaining database and following up on Industries' issues, Monitoring of Department's dashboard, Project Development Cell, PM Gati Shakti National Master Plan, FTAs related to Asian countries, India Pacific Economic Forum (IPEF)	Sh. Anurag Chandra, DS	Sh. Deepankar Aron, JS
6.	QCOs and BIS related matters, PLI Scheme, Viksit Bharat, Vision@2047, PCPIRs, Chemical Hub Budget proposals and new HS Code proposals, Matters related to Pesticides, CIB&RC, and DA&FW, NCB, CWC related matters, Industries (Development& Regulation) Act and other licenses, R&D Scheme, Omnibus Chemical Regulation	Dr. Rohit Misra, DIA	Sh. Anurag Chandra, DS
	Minimum Import Price (MIP) related matters, non-tariff measures, Anti-Dumping Duties, International Conventions – Stockholm, Rotterdam, ECHA-PIC notifications, SCOMET proposals and related issues	Ms. Jaya Mewara, AIA	Sh. Anurag Chandra, DS
	Environment related issues, NITI Aayog related matters, Coordination of Group of Secretaries Action Plan, Industry-Academia web portal, safety training, HSN Code related matters, Record of chemicals accidents, Matters related to chemical Safety, All the issues related to Disaster Management, Coordination with NDMA, MHA, Chemical Safety guidelines	Sh. Bijay Kumar Maharana, DIA	Sh. W.B. Santhosh, Dir
7.	Matters related to Dyes and dyes-stuffs products, Chlor-Alkali Circular Economy, Advisory Forum etc. FTAs & Investments (Regional cooperation), Taxes, duties, trade related matters, Project Import/Input-Output, Import, Export etc. National Chemical Policy	Sh. W.B. Santhosh, Dir	Sh. Deepankar Aron, JS
9.	All matters related to Central Institute of Petrochemicals Engineering and Technology (CIPET) and Skill Development	Sh. Sudhir Kumar Tevatia, US	Ms. Mrinal Chawla, DS
10.	All matters related to new Scheme of Petrochemicals including National Awards, Plastic Parks, Centre of Excellence, Poly India	Sh. Satender Prasad, US	

11.	Institute of Pesticide Formulation and Technology (IPFT), Erstwhile IPCL, Petrofils Cooperative Limited (PCL), Seminars, Meetings, Logo and Financial Support.	Sh. Chandan Kumar, US	Ms. Vandana, Dir
12.	Implementation of Bureau of Indian Standards Act 2016, Quality Control Orders, Standardization Cell, Coordination with BIS and Department of Commerce, Advance Authorization. Recommendations related to restricted/licensed articles received from DGFT, Textiles Advisory Council, references from DGFT related to Project Import Certificate. Foreign Trade Policy, Free Trade Agreements, Analysis of Import Export data related to Petrochemicals, Creation of new HS Codes, Matters related to Import Surge. All Matters related to Petrochemical Policy, Plastic Waste Management Rules, Extended Producer Responsibility, Matter related to MoEF&CC, New initiatives of DCPC related to Petrochemicals Petrochemicals Perspective Plan, Disaster Management Plan, Fixation of Input-Output norms, Budget proposals related to petrochemicals sector, monitoring of applications for R&D recognition referred by DST.	Ms. Vandana, Dir	Sh. Deepak Mishra, JS
13.	All matters related to Vigilance	Sh. S.K. Rabbani, DS	Ms. Divya Parmar, EA
14.	All matters related to the Official Language	Sh. Rakesh Kumar Jha, DD (OL)	Sh. Ganga Kumar, DDG
15.	Matters relating to data of Chemicals and Petrochemical Units; Updating the Directory of Chemical units; Preparation of final IIP Tables; Annual Report; Up-Gradation of PMS Software; AD Chemical and Petrochemical Statistics at a Glance	Sh. Satyapal, AD	Sh. Gyanendra Pratap Singh, Dir
16.	Matters related to Parliament Questions and Assurances, Issues related to Standing Committee/consultative Committee, PG Portal	Sh. Chitvan Singh Dhillon, DD	Ms. Divya Parmar, EA
17.	Litigation cases on LIMBS Portal, RTI cases, Reports on Projects/ Programmes/ Schemes /inauguration or foundation stone laying etc to PMO & others Ministries, Preparing / sending/uploading of Monthly/ Quarterly /Yearly Report /Returns of on subject related various portals viz CIC Portal etc., Shram Award, Padma Award, and others; Media Division related activities, Draft Cabinet Notes from other Ministries/Departments/ Cabinet Secretariat, References received from Cabinet Sectt., PMO and other Ministries/ Departments, Matters related to Republic Day/Independence Day, Preparation and updation of induction material of the Department, Special campaign for disposal of pending matters,	Ms. Manju Singh, US	Sh. Ganga Kumar, DDG

Preparation of Annual Report and related work, Holding of SoM. Issues related to Pragati portal and e-Samiksha, material on important issues for inclusion in speech of PM & President.		
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B. Transparency Officer (Section 4)

Sh. Ganga Kumar, DDG	As per Section (4) of the RTI Act, 2005
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C. Central Assistant Public Information Officer {Section 5(2)}

Ms. Manju Singh, US	As per Section 5 (2) of the RTI Act, 2005
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2. This issues with the approval of Secretary (C&PC).



(Shibu Das)

Under Secretary to the Government of India

Tel. No. 23386013

To

All Concerned Officers, D/o C&PC.

Copy to:-

1. PSO to Secretary (C&PC).
2. Sr. PPS to JS&FA, M/o C&F.
3. RTI Cell, D/o C&PC.
4. Tech. Director, NIC, D/o C&PC with the request to post the order on the website of the Department.